

Regulations for Subsidizing and Rewarding Students of I-Shou University Taking Part in Professional Competitions Held by External Organizations

Promulgated with the consent from the President dated October 19, 2009

Amendments promulgated with the consent from the President dated February 18, 2011

Amendments to Articles 5 and 6 promulgated with the consent from the President dated October 8, 2012

Amendments to Articles 3, 6, 7, and 8 promulgated with the consent from the President dated January 28, 2013

Amendments to Articles 1, 3, 4, and 6-10 promulgated with the consent from the President dated June 27, 2013

Amendments to Articles 3, 6, and 7 promulgated with the consent from the President dated February 24, 2014

Amendments to Article 7 promulgated with the consent from the President dated January 29, 2015

Amendments to Articles 1-4 and 6-7 promulgated with the consent from the President dated March 29, 2017

Amendments to Articles 3 and 6-11 promulgated with the consent from the President dated May 9, 2018

Amendments to Articles 1, 3, 6, 7, and 11 adopted by the University Administration Council on January 16, 2019, and promulgated with the consent of the President dated January 29, 2019

Amendments to Articles 1, 5-7, and 10 adopted by the University Administration Council on January 22, 2025, and promulgated with the consent from the President dated February 6, 2025

Article 1 The Regulations for Subsidizing and Rewarding Students of I-Shou University Taking Part in Professional Competitions Held by External Organizations (hereinafter referred to as “the Regulations”) are made by I-Shou University (hereinafter referred to as “the University”) to encourage its students’ participation

in academic, professional and paper competitions held by external organizations, help students reach their potential, broaden their global horizons, and enhance the University's reputation and academic excellence.

The paper competitions mentioned in the preceding paragraph do not include inter-college (departmental/institute/program) or graduation paper competitions, whether held within or outside the University.

Article 2 The Regulations apply to all officially enrolled students of the University.

Article 3 Eligibility:

1. Students who represent the University in academic, professional, or paper competitions held by external organizations as specified in the Regulations may apply for subsidies and rewards under the Regulations. To be eligible for the subsidies and rewards under the Regulations, the rules of the aforementioned academic, professional, and paper competitions shall include the following information: the disclosure of relevant information, the competition name, judges, scoring criteria, and the public presentation of prizes.
2. In principle, one student (or members of the same group) will receive one reward only for the same competition.
3. Regarding exhibitions that are not of a competitive nature and display creative works, only international ones are eligible for a subsidy.
4. Regarding paper competitions, the reward for one winning paper will be awarded only once. No reward will be awarded if the number of entries in a paper competition is less than 50. Only students who are the first author or the corresponding author of a winning paper are eligible to apply for a reward.
5. Only prizes of the competitions specified under the Regulations will receive rewards.
6. Students are not eligible for a subsidy or reward unless they have won a prize in the final; winning a prize in the preliminary round, the semi-final, or the regional contest will not be recognized.
7. The Regulations do not apply to athletic competitions.

Article 4 The standards of recognition of academic and professional competitions held by external organizations are shown in Appendix 1.

Article 5 The University establishes the Review Committee of Subsidies and Rewards for Students Participating in Off-campus Professional Competitions (hereinafter

referred to as “the Review Committee”) to deal with matters relating to the Regulations.

The competent vice president shall hold the chairmanship of the Review Committee, and other committee members include the Dean of Academic Affairs, the Dean of Student Affairs, the Dean of Research and Development, the Center Director of Industry-University Collaboration and Intellectual Property Management, the Secretary-General, and the Dean of Accounting.

Article 6

Students may, before the competition, apply for a subsidy for taking part in an academic or professional competition held by an external organization. Rules concerning the subsidies are as follows:

1. If the academic or professional competitions they intend to take part in satisfy the requirements specified in Article 4, they shall, at least seven days before the competition, submit the following documents to their supervisors for approval and then to their departments (institutes/programs/degree programs) and colleges for recommendation. Afterward, their applications and supporting documents shall be submitted to the Student Activity Section (hereinafter referred to as “the Section”) of the Office of Student Affairs for preliminary review. Applications passing the preliminary review will then be submitted to the Review Committee for a second review. The Review Committee will determine the subsidy amount for each qualified applicant based on the review results.
 - a. an application form for subsidies for participating in professional competitions held by external organizations;
 - b. the entry form or invitation of the competition; and
 - c. the rules, brochure, or agenda of the competition.
2. Rules concerning subsidies on transportation are as follows:
 - a. If students register for an international competition as a group, the maximum subsidy amount is NT\$30,000. For individual entrants, the maximum subsidy amount is NT\$10,000.
 - b. If students register for a domestic competition as a group, the maximum subsidy amount is NT\$5,000. For individual entrants, the maximum subsidy amount is NT\$2,500.
 - c. If a competition organizer has already provided group or individual entrants with a subsidy before the competition begins, the University will grant no subsidy.

- d. The exact subsidy amount for each qualified applicant will be determined by the Review Committee based on the review results.
3. Rules concerning subsidies on materials are as follows:
 - a. Applicants who have already received funding of a similar nature from the University are not eligible to apply.
 - b. Applicants who have previously participated in competitions with the same work are not eligible to reapply.
4. Subsidy recipients shall submit original receipts to the Section within fifteen days of the competition or the review meeting for expense reimbursement. Late applications will not be considered.

Article 7

If students taking part in academic, professional, or paper competitions held by external organizations have won a prize, they may apply for a reward according to the rules below:

1. Students who meet the requirements stated in Article 4 shall, within fourteen days of announcing the winners, submit the following documents to their supervisors for approval and then to their departments (institutes/programs/degree programs) and colleges for recommendation. Afterward, their applications and supporting documents shall be submitted to the Section for preliminary review. Applications passing the preliminary review will then be submitted to the Review Committee for a second review. The Review Committee will determine the reward type and the reward amount for each qualified applicant based on the criteria in Appendices 2 and 3.
 - a. an application form for rewards for participating in professional competitions held by external organizations;
 - b. the entry form or invitation of the competition, or the paper;
 - c. the rules, brochure, or agenda of the competition;
 - d. a photocopy of the competition result;
 - e. a photocopy of the entry or a video of the achievement; and
 - f. other supporting documents (e.g., competition pamphlets).
2. An applicant will be disqualified from a reward if they submit a late application, or if they submit an incomplete application and fail to provide supplementary documents before a given deadline.
3. If a student has taken part in a competition and won a prize without being recommended by their department (institute/program/degree program) and

college, and the prize they have won helps strengthen the University's reputation, they may apply for a reward to the Review Committee, and the Review Committee will determine the reward amount based on the review result.

4. If a prize has been awarded without specifying the ranking (only by the name of merit award and the like), but it is comparable to the top three prizes, the department (institute/program/degree program) and college the winner belongs to shall conduct a preliminary review, specify the corresponding ranking, and submit supporting documents to the Section. After collecting all required documents, the Section will forward those documents to the Review Committee for a second review.
5. If a student needs to receive a prize in person at the venue of the competition as requested by the competition organizer, and they haven't applied for any subsidy, they may apply for a subsidy on transportation by submitting proof and supporting documents to the Review Committee.
6. If a student has received a reward from the competition organizer, the University may grant them an administrative reward instead under the Regulations for Student Rewards and Punishments at I-Shou University.

Article 8 If students have applied to the University for other subsidies or rewards for a competition, they are not eligible to apply for any subsidy or reward under the Regulations.

Article 9 Regarding competitions of the same level, applications submitted by the same students for a subsidy or reward will be accepted only once every semester.

Article 10 The budget for the subsidies and rewards mentioned herein shall be drawn up by the Office of Student Affairs and included in its annual budget plan.
The use and reimbursement of the approved budget shall be subject to the applicable regulations and rules regarding the use of the budget as well as other accounting rules. The subsidies and rewards granted under the Regulations every academic year are subject to the availability of funds. If no more funds are available for the academic year, the University reserves the right to reject applications for a subsidy or reward.

Article 11 Matters not mentioned herein, if any, shall be subject to the applicable regulations and rules of the University. Alternatively, such matters may be referred to the Review Committee for deliberation, and the resolutions adopted by the Review Committee will be implemented after the Section submits a special petition to the

President for ratification by following the established administrative procedure.

Article 12 The Regulations become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

Note: In case of any disputes or misunderstandings regarding the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.