

Information about Service Education (I) /(II) in the 2^{ed} Semester of Academic Year 2025 (Applicable to international students whose Student No. begins with 106~112)

Section I - Fundamental Knowledge (12 hours): Available only to international students who are unable to apply for membership to Taipei e-Campus **Taking Service Education (I) & (II) requires $12 \times 2 = 24$ hours.**

1. Please log in to ISU Moodle (<https://moodle.isu.edu.tw/>) to watch videos under “Service Education-Fundamental Knowledge ” for at least 12 hours, and then upload your video-watching records to the Information System (Service Education Courses → Section I).
2. (ISU Moodle) Instructions about how to watch videos under “Service Education-Fundamental Knowledge”: <https://reurl.cc/eV4e3W>
3. To keep an accurate record of the number of hours you watch videos on ISU Moodle, please DO NOT directly watch those videos on YouTube or have YouTube automatically play another related video (in other words, you must return to the course list on ISU Moodle to select another video).

Section II - Public Service Activities (16 hours) **Taking Service Education (I) & (II) requires $16 \times 2 = 32$ hours.**

1. You must complete at least 16 hours of on-campus public service (administrative or academic units) , but personal academic or research activities are not included. (NO hours of public service fulfilled will be recognized if you don't apply to the Student Campus Life Guidance Section at least three working days before the beginning of your service.)
2. Please refer below for the application procedure.

Section III - Reflection and Feedback (2 hours) **Taking Service Education (I) & (II) requires 2 reflections with different content (100 words each).**

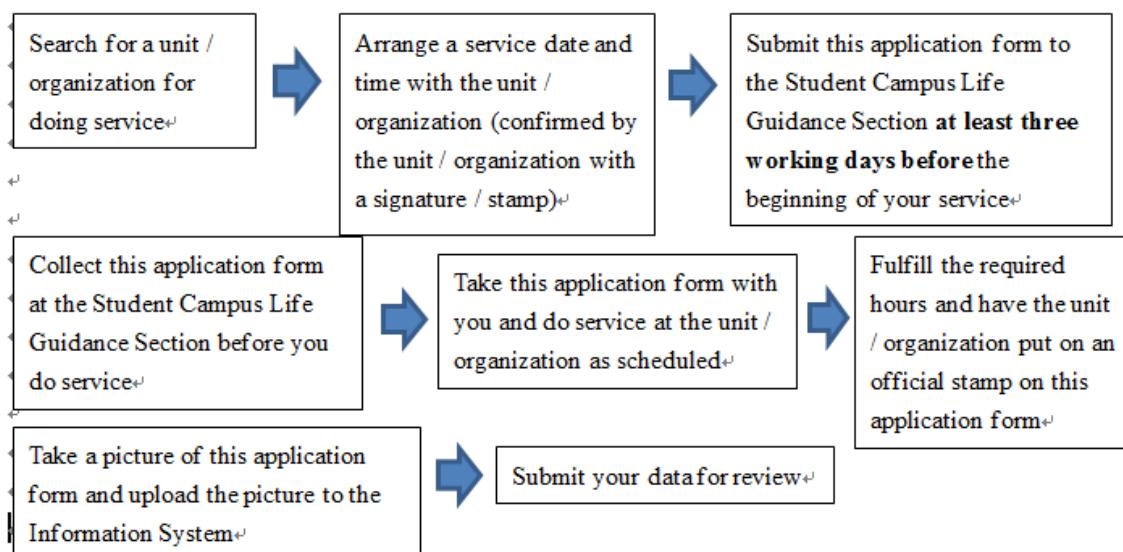
1. After you have completed both Section I and Section II, please log in to the Information System (Service Education Courses → Section III) to complete an experience report and a feedback questionnaire. **(Your experience report will NOT be reviewed until you have completed both Section I and Section II.)**
2. Please complete the 2nd question in the experience report **with at least 100 words (not alphabets)**, and your feedback must be relevant to service education.
3. Plagiarism is strictly prohibited! If a phrase or sentence of 7 words or more in your experience report is the same as that appearing in articles or good sentences on the Internet or in the experience reports completed by other students, your experience report will be considered a plagiarized work, **and you will fail the service education course in this semester and has to retake the course.**

※ Other Notices:

1. Application period for participating in public service activities: **Feb. 25 (Wed.) ~ May 27 (Wed.);** deadline for completing public service activities: **(Mar. 2~) Jun. 1 (Mon.);** **deadline for uploading supporting documents: Jun. 1 (Mon.).**
2. You will not be considered passing the service education course until all the three sections are marked “Passed.” You may work on Section I and Section II simultaneously, but you are not permitted to proceed to Section III **until you have uploaded supporting documents of Section I and Section II to the Information System.** **(You may proceed to complete the experience report and the feedback questionnaire right after uploading supporting documents.)**

3. The required hours of public service must be fulfilled during the semester in which you take the service education course. The hours of public service fulfilled will NOT be recognized or transferred to the following semesters if you don't take the service education course or apply to the Student Campus Life Guidance Section in advance.
4. No hours of public service fulfilled will be recognized if the applicable rules are not adhered to. If you fail to fulfill 16 hours of public service by the deadline mentioned above, no extension will be granted, and the hours of public service you have already completed will become invalid and not be transferred to the following semesters.
5. Due to large student enrollment, it takes about three weeks to review your performance and documentation. You may check whether you have passed the service education course or need to upload supplementary documents in **mid June**, and the exact date will be announced later.
6. An introduction to service education courses and the user's manual for the Information System: <https://is.gd/9q7LTH>

◎ Application Procedure:



※ Please download the Application Form for Public Service Participation at <https://reurl.cc/Vmvr8y> (Please print double-sided. No application form is available at the Student Campus Life Guidance Section.)

User's manual for the Information System: <https://is.gd/y6KLWP>

※ Please upload the completed Application Form for Public Service Participation to the Information System after you have completed all public service activities applied for with the official seals of service-receiving units affixed. Please do click "**Submit**" after uploading the Application Form for Public Service Participation. No hours of public service will be recognized, or the hours of public service you have already completed will become invalid and not be transferred to the following semesters, if you fail to upload the Application Form for Public Service Participation by the deadline mentioned above or don't submit it online for review.

※ No hours of public service fulfilled will be recognized if you fail to apply to the Student Campus Life Guidance Section in advance.

In case of any further questions or concerns about service education, please feel free to contact the Student Campus Life Guidance Section: pahiri@isu.edu.tw