

I-SHOU UNIVERSITY

Internship Orientation Session Record Form for Department of _____ in _____ Semester of Academic Year _____

Department/Program		Grade Level	
Date & Time		Venue	
Number of Participants	(Based on the sign-in sheet, including speakers)	Form Completed by	
Session Content and Proceedings	<p>The session provided a comprehensive overview of the internship process, student rights, and key reminders. It also raised awareness of labor laws, workplace safety, gender equality, workplace bullying prevention, emergency contact protocols, etc.</p>		
Student Feedback or Other Remarks			
Event Photos (at least 2 photos)			

1. **Please attach the sign-in sheet and photos below.**
2. **Please upload this form to the “Internship Orientation Session” section of the Employment and Internship Platform for future reference.**