

I-SHOU UNIVERSITY
Student Internship Plan

Student Info	Dept. & Grade Level	
	Name	
	Student No.	
	Mobile	
	Email	
Internship Advisor	Name	
	Mobile	
	Email	
Internship Provider		
Internship Supervisor	Name	
	Mobile	
	Email	
Internship Type	☐ Winter internship ☐ Summer internship ☐ One semester ☐ During the semester ☐ One academic year	
Internship Period	From	(yyyy/mm/dd) to (yyyy/mm/dd)
Job Title		
Intern Job Description		
Salary or Other Allowances		
Internship Details		
Internship Course Objectives	The course is designed to equip students with the necessary skills for future employment and career development. Through the internship, the student is guided in combining theory with practical experience, cultivating <u>the ability to apply professional knowledge to solve engineering problems</u> (or other professional skills as specified by each department). Additionally, the course aims to foster strong workplace ethics and attitudes to enhance the student's employability.	
Internship Course Content	1. Help the student gain hands-on experience directly related to his/her studies, integrating theory and practice. 2. Broaden the student's perspectives and strengthen his/her knowledge and independence. 3. Enable the student to assist the internship provider in completing tasks. 4. Help the student develop emotional management skills, workplace attitudes, workplace ethics, communication skills, teamwork spirit, problem-solving abilities, and resilience. 5. Other: _____	

Specific Internship Plan and Schedule	Internship Phase	Period	Internship Theme
	Initial Phase		Onboarding training Get to know the nature of the workplace Get to know labor safety and health guidelines
	Internship Phase		Carry out tasks assigned by supervisors
Internship Provider's Guidance for the Internship Course	1. Comprehensive training plan for interns: corporate knowledge training, occupational safety training, product knowledge discussion, product troubleshooting & technical issues, practical technical support, sharing case studies, analyzing practical problems, manufacturing process improvements, technical guidance, etc. 2. Other:		
Internship Advisor's Visit Plan	1. 2. Other:		
Internship Supervisor's Guidance Plan	1. 2. Other:		
Internship Effectiveness Evaluation and Feedback			
Internship Effectiveness Evaluation Criteria	1. For the internship advisor: Learning outcomes, attitude, enthusiasm, communication, and interaction. 2. For the internship supervisor: Professionalism, quality and efficiency, enthusiasm, teamwork, and work ethics.		
Method of Internship Effectiveness Evaluation	Joint evaluation by the internship advisor and the internship supervisor.		
Post-Internship Feedback	An internship survey will be completed after the internship.		
I am fully aware of the internship content and the plan of the internship provider, and both parties have reached a consensus.		The company agrees to supervise the internship program based on the agreed-upon plan.	I agree with the internship plan and will supervise the student accordingly.
Signature of the Student		Signature of the Internship Supervisor	Signature of the Internship Advisor