

# **Regulations for the Evaluation of Student Conduct at I-Shou University**

Amendments adopted by the Student Affairs Council on January 5, 2000

Amendments adopted by the Student Affairs Council on September 18, 2002

Amendments adopted by the University Council on June 15, 2011

Amendments to the Regulations promulgated with the consent from the President dated on June 22, 2011

Amendments to Articles 2, 4, 5, and 7 promulgated with the consent from the President dated on May 26, 2016

Amendments to Articles 2 and 4-6 adopted by the University Council on January 12, 2022, and promulgated with the consent from the President dated on January 20, 2022

Article 1      The Regulations for the Evaluation of Student Conduct at I-Shou University (hereinafter referred to as “the Regulations”) are made to serve as the legal basis for evaluating and marking students’ personal conduct.

Article 2      To calculate a student’s conduct score, the base points is 85, and a) the points added/deducted by the chair of his/her department (or the director of his/her institute/program) and the advisor, respectively, and b) the points added/deducted based on student rewards and/or punishments will then be added to or subtracted from the base points, leading to the final score. 95 points are the highest possible score, and those receiving more than 95 points will be given only 95 points and commended by the University for excellence. On the other hand, those who have received less than 60 points shall be expelled from the University.

Article 3      Student conduct scores are categorized into the following five levels:

1.    A: 90-95 points
2.    B: 80-89 points
3.    C: 70-79 points
4.    D: 60-69 points
5.    E: 59 points or less

Article 4 The evaluation of student conduct:

1. A student's personal conduct is evaluated by the chair of his/her department (or the director of his/her institute/program) and his/her advisor, respectively.
2. Faculty and staff members may provide written evidence about a student's good and/or improper conduct and personal behavior to the evaluators for reference.
3. The Student Campus Life Guidance Section of the Office of Student Affairs will calculate each student's conduct score every semester according to the formula specified in Article 5. The final scores will then be submitted to the President for ratification. When a student receives more than 95 points or less than 70 points, his/her conduct score shall first be referred to the Student Affairs Council for deliberation.

Article 5 The calculation of student conduct scores:

1.  $\pm 3$  points by faculty members;
  - a.  $\pm 1$  point by the chair of the department (or the director of the institute/program); and
  - b.  $\pm 2$  points by the advisor.
2. 7.5 points are added per major merit, 2.5 points per minor merit, and 1 point per commendation.
3. 7.5 points are subtracted per major demerit, 2.5 points per minor demerit, and 1 point per admonition.
4. Students on academic probation will receive a conduct score of 60 points. If such a student has received any reward during the semester, the final conduct score is the sum of 60 points and any additional points awarded to him/her.
5. To calculate the final conduct score as mentioned in Article 2, the following points will be added to and/or subtracted from the base points:
  - a. the points from the chair of the department (or the director of the institute/program);
  - b. the points from the advisor; and
  - c. the points resulting from student rewards and/or punishments.

Regarding students with extremely good and/or quite improper conduct and personal behavior, concrete facts shall be clearly stated on the student conduct evaluation form in order to add or subtract points accordingly.

- Article 6      Department chairs (or institute/program directors) and advisors shall complete and deliver the student conduct evaluation form to the Student Campus Life Guidance Section of the Office of Student Affairs before the end of every semester.
- Article 7      The Regulations become effective on the third day of promulgation after being adopted by the University Council and ratified by the President.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.*