

Regulations for Student Rewards and Punishments at I-Shou University

Amendments to Articles 1, 2, 7, 8, 9, 11, and 15 promulgated with the consent from the President dated January 11, 2010

Amendments to Articles 4 and 6-13 promulgated with the consent from the President dated October 31, 2011

Amendments to Articles 3 and 6-15 promulgated with the consent from the President dated April 2, 2012

Amendments to Articles 4-9 and 11-19 promulgated with the consent from the President dated June 12, 2014

Amendments to Articles 7-9, 11-12, and 15-18 promulgated with the consent from the President dated August 5, 2015

Amendments to Articles 7-9 and 12-19 adopted by the University Council on July 22, 2020, and promulgated with the consent from the President dated August 24, 2020

Amendments to Articles 1, 3-13, and 15 adopted by the University Council on January 12, 2022, and promulgated with the consent from the President dated January 20, 2022

Amendments to Articles 7-9, 11, and 12 adopted by the University Council on October 25, 2023, and promulgated with the consent from the President dated October 31, 2023

Amendments to Articles 7-9, 11, 12, and 18 adopted by the University Council on November 20, 2024, and promulgated with the consent from the President dated December 3, 2024

Article 1 The Regulations for Student Rewards and Punishments at I-Shou University (hereinafter referred to as “the Regulations”) are made by I-Shou University (hereinafter referred to as “the University”) pursuant to Article 32 of the University Act with the aim of encouraging students to be sincere and diligent in their studies, be proud of themselves and the University, and comport themselves as properly behaved and enterprising, as well

as developing solid university ethos and bringing into full play the function of education.

Article 2 Unless otherwise stipulated, student rewards and punishments at the University shall be subject to the Regulations.

Article 3 Types of student rewards and punishments are as follows:

1. Rewards:
 - a. commendations;
 - b. minor merits;
 - c. major merits; and
 - d. special rewards: prizes, prize money, or certificates of merit.
2. Punishments:
 - a. admonitions;
 - b. minor demerits;
 - c. major demerits;
 - d. academic probation;
 - e. expulsion; and
 - f. dismissal.

Article 4 In one of the following circumstances, students shall be awarded one commendation:

1. Working hard and delivering a satisfactory performance on his/her duties;
2. Delivering a brilliant performance while taking part in on/off-campus competitions;
3. Being courteous in every aspect and always neatly dressed;
4. Returning a sum of money or a valuable item he/she has found;
5. Showing respect to the elderly and fully supporting the young with clear evidence provided;
6. Keeping his/her dorm room and personal belongings neat and tidy, and passing the dormitory cleanliness inspection;
7. Being a good example by protecting university property and using public facilities with care, with clear evidence provided; or
8. Doing any other good deeds which merit a commendation.

Article 5 In one of the following circumstances, students shall be awarded a minor merit:

1. Delivering a remarkable performance on his/her duties and showing great enthusiasm for public welfare;
2. Actively helping and fully supporting classmates with clear evidence provided;

3. Delivering a remarkable performance on his/her duties while serving as a cadre member;
4. Returning a considerable sum of money or an item of great value he/she has found, and therefore being commended by a government agency;
5. Performing a heroic act, regardless of risks, to serve or to rescue others with clear evidence provided;
6. Delivering a remarkable performance while representing the University in off-campus events or competitions, and therefore lending the University a good reputation; or
7. Doing any other good deeds which merit a minor merit.

Article 6 In one of the following circumstances, students shall be awarded a major merit:

1. Delivering an extraordinary performance that is beneficial to the nation and society with clear evidence provided;
2. Delivering an extraordinary performance on his/her duties while serving as a cadre member of a student club or a student self-governing organization, and making great contributions to developing solid university ethos;
3. During his/her studies at the University, designing an invention or publishing a peer-reviewed paper of great importance, which is beneficial to the nation and society;
4. Performing an extraordinarily heroic act, regardless of risks, to serve or rescue others, and therefore being commended by a government agency;
5. Delivering an extraordinary performance while representing the University in national competitions, and therefore lending the University a good reputation; or
6. Doing any other good deeds that merit a major merit with the approval of the Student Reward and Disciplinary Committee (hereinafter referred to as “the Committee”); the Committee reserves the right to determine the level of reward.

Article 7 In one of the following circumstances, students shall be given an admonition:

1. Not attending a routine assembly or activity without legitimate reasons;
2. Missing an appointment with the advisor or other faculty members without legitimate reasons;
3. Not following the established administrative procedures of the University, which is considered a less serious violation;

4. Attempting to shirk his/her duties without legitimate reasons and doing harm to the public welfare;
5. Being negligent while serving as a cadre member at the University;
6. Not keeping his/her dorm room or personal belongings neat and tidy;
7. Being indiscreet and misbehaving;
8. Disturbing public order in public or in class;
9. Not using public property with care or not saving water and energy;
10. Violating the Regulations for the Management of Vehicles Driving on Campus of I-Shou University while driving a car or riding a motorcycle on campus;
11. Littering;
12. Disturbing working dogs;
13. Assuming another student's identity to respond to the roll call in class;
14. Getting involved in a gender-related incident on campus, which is considered a lesser offense by the Committee of Gender Equity Education with disciplinary action suggested;
15. Violating the Guidelines on Student Dormitory Management at I-Shou University or the Housing Regulations for Dormitory Residents at I-Shou University, which is considered a less serious violation;
16. Violating the Rules of the Use of Campus Network at I-Shou University, which is considered a less serious violation; or
17. Raising or feeding poultry or livestock, which affects environmental sanitation.

Article 8 In one of the following circumstances, students shall be given a minor demerit:

1. Insulting faculty members or anyone performing official duties;
2. Bullying classmates or attacking others by revealing their past misdeeds;
3. Destroying, damaging, or defacing public property, announcements, or official documents of the University;
4. Being dishonest with or deceiving university officials or faculty members;
5. Disturbing group order and disobeying instructions, thus making himself/herself a nuisance to others, affecting campus safety, or disturbing social order;
6. Violating the Guidelines on Student Dormitory Management at I-Shou University or the Housing Regulations for Dormitory Residents at I-Shou University, which is considered a somewhat serious violation;

7. Smoking on campus (including using imitation tobacco products and designated tobacco products) or violating the Tobacco Hazards Prevention Act;
8. Keeping mahjong tiles or other gambling paraphernalia at the dormitory (severer punishment will be meted out if found to have used such gambling paraphernalia);
9. Violating exam rules;
10. Falsely using another person's identity documents or allowing another person to falsely use his/her identity documents;
11. Being found to have infringed intellectual property rights, which has nothing to do with an exchange or conveyance of unjust interests;
12. Getting involved in a gender-related incident on campus, which is considered a less serious offense by the Committee of Gender Equity Education with disciplinary action suggested;
13. Mistreating or harming working dogs or any other animals;
14. Conspiring to assume another student's identity to attend a class for less than one-third of the total class hours during a semester;
15. Not following the established administrative procedures of the University, and thus hindering university administration or infringing others' rights, which is considered a serious violation;
16. Abetting arguments among or fighting with classmates, which is considered a less serious violation;
17. Entering another person's lab or office, or other restricted areas without permission, which is considered a less serious violation;
18. Carrying out personal attacks or spreading rumors on the Internet or in a public way; or
19. Having engaged in any wrongdoing specified in any of the subparagraphs of the preceding article three times or more or which is considered a quite serious violation.

Article 9 In one of the following circumstances, students shall be given a major demerit:

1. Counterfeiting or tampering with any documents;
2. Getting drunk and rowdy or gambling;
3. Creating a gambling website, introducing such a website to others, or entrapping others into gambling through such a website;
4. Behaving rudely, brawling, or rioting, which is considered a serious violation;

5. Entering a restricted area during an off-campus activity after a warning against typhoon, flood, or landslide has been issued by the competent authorities;
6. Refusing to change the time or location of an off-campus activity, which could pose danger to oneself or others;
7. Deliberately disturbing university administration and obstructing university operations;
8. Maliciously criticizing, insulting, or assaulting faculty members or anyone performing official duties;
9. Being found to have been involved in cheating on exams, or plagiarism or fraudulent practice in preparing his/her degree treatises, creative works, exhibitions, performances, written reports, or technical reports, with clear evidence provided;
10. Being found to have infringed intellectual property rights and earned illegal profits;
11. Attending a wrongful assembly/march or illegal organization outside the campus;
12. Interfering with another person by threat or violence or being involved in the instigation of an assembly or march without prior consent, thus making himself/herself a nuisance to others or posing any threat to social order or public safety;
13. Disseminating false statements, resulting in damage to others' rights and benefits or to the University's reputation;
14. Being found to have had non-ISU individuals or individuals of the opposite gender stay overnight in the dormitory;
15. Being found to have stayed overnight in the dormitory of the opposite gender;
16. Not fulfilling the duty of managing public funds or public property, or being found to have inflated, misappropriated, wasted, or embezzled public funds or public property;
17. Disseminating information associated with pornography or violence, which violates good social customs or does harm to others' reputation;
18. Being found to have engaged in multi-level marketing or direct selling on campus with clear evidence provided;
19. Being found to be guilty of theft or to have taken another person's money or belongings away without permission;
20. Creating a profit-seeking website to engage in business practices, leading to damage to the University's reputation;

21. Being subject to a criminal sanction and sentenced by the court, which is considered a lesser offense;
22. Getting involved in a gender-related incident on campus, which is considered a quite serious offense by the Committee of Gender Equity Education with disciplinary action suggested;
23. Disturbing, mistreating, or harming working dogs or any other animals, thus causing injuries to others;
24. Conspiring to assume another student's identity to attend a class for one-third of the total class hours or more during a semester; or
25. For those having engaged in any wrongdoing specified in any subparagraphs of the preceding article three times or more or which is considered a quite serious violation with the approval of the Committee, the Committee reserves the right to determine the level of punishment, but the punishment meted out shall not be severer than a major demerit.

Article 10 Students shall be put on academic probation if they refuse to make any improvement despite repeated admonitions or repeatedly conduct the same wrongful deeds as specified in the preceding article. Such students shall also be given two major demerits and two minor demerits. If a student has been subject to disciplinary action before being put on academic probation, he/she shall be given additional demerits to accumulate a total of two major demerits and two minor demerits. The duration of academic probation is generally three semesters, including the semester in which the period of academic probation begins. Students on academic probation shall receive a personal conduct score of 60.

Article 11 In one of the following circumstances, students shall be expelled from the University:

1. Being given a minor demerit or above during the academic probation period;
2. Accumulating a total of three major demerits or receiving a failing personal conduct score;
3. Assaulting faculty members or anyone performing official duties with weapons and causing injuries;
4. Being subject to a criminal sanction and sentenced by the court, which is considered a much more serious offense, leading to great damage to the University's reputation;
5. Getting involved in a fraudulent practice or irregularities during an exam with another two persons or more;

6. Forcing another person to or conspiring to assume another student's identity to sit an exam;
7. Getting involved in a gender-related incident on campus, which is considered a much more serious offense by the Committee of Gender Equity Education with disciplinary action suggested;
8. Being found to have committed a serious violation of R.O.C. laws with clear evidence provided, having been sentenced by the court, and being subject to expulsion with the approval of the Committee (only applicable to students of non-R.O.C. nationality); or
9. Doing any other deeds that deserve expulsion with the approval of the Committee.

As for students getting involved in the situation specified in Subparagraph 5 or 6 of the preceding paragraph, the punishment may be mitigated with the approval of the Committee as long as they express remorse for what they have done.

Article 12 In one of the following circumstances, students shall be dismissed from the University:

1. Being found to have counterfeited, falsified, or tampered with the student ID card, academic transcripts, or any other academic credentials issued by the University with clear evidence provided;
2. Having committed an offense that is punishable for not less than three years of imprisonment and being judged guilty by the court;
3. Getting involved in a gender-related incident on campus, which is considered an extremely serious offense by the Committee of Gender Equity Education with disciplinary action suggested; or
4. Doing any other deeds that deserve dismissal from the University with the approval of the Committee and the consent from the President.

Article 13 The Committee may convene a special meeting to handle material violations beyond the Regulations, if any.

Article 14 Besides the punishments stated herein, the following may be taken into consideration when the level of punishment is being deliberated:

1. the motive and purpose for the violation/offense;
2. the stimulus perceived at the moment of committing the violation/offense;
3. the means used to commit the violation/offense;
4. the violator/offender's living condition and moral conduct;
5. the relationship between the offender and the victim;

6. the danger or damage caused by the violation/offense; and
7. the violator/offender's attitude after the violation/offense.

Article 15 Student rewards and punishments shall be announced or notified under the following rules:

1. Applications for commendations, minor merits, admonitions, and minor demerits shall be approved and announced by the Dean of Student Affairs.
2. Applications for major merits, major demerits, or above shall become effective after being adopted by the Committee and ratified and announced by the President.
3. The Committee reserves the right to solve any disputes about student rewards or punishments.
4. Students shall always be notified of their rewards and punishments both before and after an official announcement. In addition to an official announcement, the University shall notify students' parents (or legal representatives), advisors, and departmental (institute/program) counselors when it comes to major merits, minor demerits, or above.

Article 16 To help students subject to disciplinary action start afresh, such students may do campus service to offset admonitions or minor demerits as previously ratified by the University.

The rules are as follows:

1. To offset one admonition, they shall fulfill four hours of campus service.
2. To offset one minor demerit, they shall fulfill twelve hours of campus service.
3. Major demerits or above shall not be offset by campus service unless with the approval of the Committee or the consent from the President.

Article 17 During his/her studies at the University, rewards and punishments given to a student may be accumulated and used to offset each other. However, a commendation or merit awarded to a student is not permitted to be used to offset an admonition or demerit given to him/her later.

Article 18 Students may put forward an appeal to the Student Appeal Committee under the Regulations for Handling Students' Grievances by I-Shou University if they are not satisfied with any reward or punishment given to them.

Article 19 The Regulations become effective after being adopted by the University Council, ratified by the President, and reported to the Ministry of Education for future reference. The same procedure applies to any amendments to the Regulations.

Note: In case of any disputes or misunderstanding regarding the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.