

Regulations for the Establishment of Student Counseling Working Committee at I-Shou University

Promulgated with the consent from the President dated August 10, 2014

Amendments to Articles 1 and 3-6 adopted by the University Administration Council on March 11, 2019, and promulgated with the consent from the President dated March 25, 2019

Amendments to Articles 1 and 3 adopted by the University Administration Council on July 21, 2021, and promulgated with the consent from the President dated August 7, 2021

Amendments to Articles 3-6 adopted by the University Administration Council on October 18, 2023, and promulgated with the consent from the President dated November 6, 2023

Article 1 To support students' mental health, help students adapt themselves to campus life, and improve student counseling and guidance, the Student Counseling Working Committee (hereinafter referred to as "the Committee") is established pursuant to Article 8 of the Student Guidance and Counseling Act and other applicable laws.

Article 2 The Counseling and Guidance Section (hereinafter referred to as "the Section") of the Office of Student Affairs is responsible for administrative matters of the Committee.

Article 3 The composition of the Committee is as follows:

1. The Committee shall have one chairperson who is one of the vice presidents duly designated by the President to preside over committee meetings, while the vice-chairperson shall be the Dean of Student Affairs and the executive secretary the Section Chief of the Section.
2. Ex-officio members are the Dean of Academic Affairs, the Dean of General Affairs, the Center Director of General Education, the Center Director of Career Development, and the Dean of International and Cross-strait Affairs.
3. Representatives:
 - a. One teacher representative from each college shall be appointed by the President according to the list of outstanding advisors over the past three years compiled by the Section.
 - b. One student representative shall be appointed by the President among the three candidates nominated by the ISU Student

Association, departmental student associations, and club cadre members.

Committee members are unpaid volunteers. The representatives mentioned in Subparagraph 3 of the preceding paragraph shall serve a one-academic-year term and may be reappointed. When a position of representative is vacated, the Section shall submit a list of candidates to the President for appointment by following the established administrative procedure.

- Article 4 The Committee is responsible for:
1. deliberating student counseling & guidance solutions and annual work plans;
 2. deliberating the planning, use, and effectiveness of the budget for student counseling and guidance;
 3. coordinating the collaboration among academic and administrative units and pooling internal and external counseling & guidance resources; and
 4. handling other matters relating to student counseling and guidance.

- Article 5 The Committee meets at least once every semester, and an ad hoc meeting may be convened if necessary. The Committee may invite experts, scholars, and related parties to attend meetings to give an explanation when the Committee considers it necessary.

- Article 6 A committee member may apply to the Committee for recusing him/herself due to a conflict of interest involving matters stated in Subparagraph 3 or 4 of Article 4, and the Committee shall decide whether he/she shall be recused.
- If the Committee believes that a committee member is involved in a conflict of interest because of the matters he/she is handling, and he/she does not apply for recusing him/herself, the Committee shall ask him/her to be recused ex officio.

- Article 7 The Regulations become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

Note: In case of any disputes or misunderstandings regarding the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.